

**Friends of the Klamath County Library Board of Directors' Minutes**  
**9 February 2026 via Zoom (virtual meeting) & in person at library**

Present: Jacek Berka (Zoom), Gail Brock, Elaine Deutschman, Judith Izzo, Nathalie Naveau (*ex officio*), Ardath McDermott, Fran McDermott (Zoom), Lindsay Silver (Zoom). Absent: Betty Shaw

**Call to Order:** Judith Izzo called the meeting to order at 13:30.

**Secretary's Report:** Elaine Deutschman

- **MSP:** Minutes of 12 January 2026 Board meeting as emailed to members.
- Correspondence/Memberships/Donations: Correspondence: Elaine is in contact with Kirsten van Horn from Dutch Brothers Coffee regarding the "give back" day in July; additionally, Kirsten is interested in having her employees tour the library which Nathalie says is a definite possibility and Kirsten also asked for information on volunteer opportunities which Elaine has outlined for her.
- Donations: PayPal donations from Amy daSaro, Nicole Brewer, Linnea Gebauer, Paula Long; Nicole Brewer and Linnea Gebauer have dropped their monthly donations; Susan Magnone: \$250 to DPIL and \$1000 to Bonanza library for children's materials.
- Membership: two new Life memberships: the Jackman Family and Marcy Mateo
- Review of calendar items: February: Appoint nominating committee for board members before March membership meeting (see below). March: announce candidates for Board positions to membership at March meeting; decide on Klamath Promise Scholarship donation.

**Treasurer's Report:** Elaine Deutschman

- **MSP** to approve January 2026 Financial Statements as emailed to members
- Bills/reimbursements: None

**Vice President's Report:** Fran McDermott

- The March meeting will be March 15<sup>th</sup> at 2 pm at the library; Ron Larson will be talking about Abert Lake. Zoom will be available.
- Grant update: Application to Soroptimist International of Klamath Falls is all but complete and will be submitted by deadline; Fran is not expecting a large donation but last year Soroptimist did give DPIL \$1200. Fran is working on an application to Pacific Power Foundation as they have a grant program focusing on literacy and reading in young children.

**President's Report:** Judy Izzo

- Judy reported on a webinar she and Elaine attended on February 5<sup>th</sup> regarding the law surrounding actions by non-profit organizations. Her report is attached to these minutes.
- Judy raised the question about whether the monies we're giving to the Klamath Promise scholarship program each year really fits with our mission - that is a legal requirement for donations made by a non-profit. The Board needs to come to a decision on or before the March meeting when we will vote to donate (or not).
- Judy suggested that the FOL Board not appoint a nominating committee as the work such a committee would have to do is unnecessary; all current members of the Board are willing to continue serving and Board members have been "beating the bushes" to find additional candidates for a Board position to no avail. Should a candidate materialize, that person would be interviewed by Board officers and, if appropriate, added to the slate that will be presented at the March Quarterly meeting. Elaine raised the question about who "membership" is at the Quarterly and who would really be eligible to vote on the slate at the June Quarterly - no resolution to that question. In essence, the slate of people who've agreed to serve on the Board will be the Board. Officers of that Board will be determined at the June Board meeting.

**Committee Reports:**

- **DPIL:** Current registrations: Nathalie reports 1652 current registrants and 3199 graduates. The state coordinator for DPIL Oregon will be meeting with FOL Board members on March 4<sup>th</sup> at 1 pm at the library to let us know what's up and to learn what we might need from that office. Nathalie has been in contact with the Migrant Head Start director and concurred with the suggestion that all children there be given one address and one "parent" so that they can participate in DPIL. Additionally, Nathalie gave Migrant Head Start all the books - both bilingual and English - that have been collecting on a desk upstairs at the library.

- **Bookie Joint:** BJ goes on about as usual - nothing really new is happening there. Elaine remarked about visiting the Multnomah County Library and noted the used bookstore there had at least one coupon on the bulletin board as one exited the library giving a discount at the used bookstore for a specific week later in the month. She suggested we might want to try that as a way to encourage visitors to the BJ. Discussion settled on posting several BOGO coupons with a later-in-the-month use date near the Book Cart in the main library. Elaine will "design" such a coupon and figure out how to display them at Book Cart.
- **Bookie Joint Volunteer Update:** There are no new volunteers in the queue and we're short volunteers for several regular slots - a Saturday and a couple of Wednesdays; this has necessitated some closures recently. Regular BJ volunteers are filling in often.

#### Library Director's Report:

- Circulation figures and library patron-attendance remain steady.
- The grant application to Ford Family Foundation for new computers in children's area has been submitted; awaiting review.
- New adult programs are proving popular and attendance is increasing at both the main library and at South.
- Special Chinese New Year program on Feb. 17.
- "The Forsytes" , first episode, a special film event from PBS, will be shown at KCL, Friday, March 30<sup>th</sup> at 3 pm.
- Southern Oregon author event on 3/31; if you know any authors from southern Oregon, please have them get in touch with library. At this point, about 8 authors have sent RSVPs.
- Discussion regarding publicity for both library and FOL events - how best to get posters made and distributed. Some sentiment that perhaps FOL needs a person who handles publicizing at least FOL events - perhaps with public service announcements, poster preparation and distribution, etc.

#### New Business

- No additional items of new business were offered.

Meeting adjourned at 14:40

Respectfully submitted,

Elaine Deutschman, Secretary  
Friends of the Klamath County Library

The following is a report from Judith Izzo on a webinar she attended about non-profit laws and requirements.

Presentation at staff meeting regarding training on nonprofit law - this report comes from a combination of my reading of the State pamphlet ( I have a digital copy put out by the new State Attorney General)which all of you should read(which I should send to you) and the presentation given by the attorney during the webinar.

-basically to stay out of trouble with the IRS and maintain our 501(c)(3) status as a nonprofit we need to keep our mission statement front and center.

It is our legal duty under IRS regulations to follow our purpose. We receive our funds to support our mission through donations and grants. We have to follow our donors, intent, and be sure donors intent is in line with our mission. As an aside, I am wondering about our scholarship Awards that we have been doing for a few years now I am thinking that we should probably include education, and or support education of our youth.

And another issue with the scholarships is that we don't solicit money for scholarships from our donors....so it is not ever complying with the donor's intent requirement.

In the training, the attorney mentioned that we also do need to acknowledge donors gifts and our secretary does this by sending a thank you letter to donors. The lawyer added it has to be a real gift not a quid pro quo .

The lawyer also stated that 1/3 of money should come from the public rather than a foundation. She went on to state that if for instance, we get all of our money from a foundation then we basically are the foundation . This was a little blurry as I don't think it has to be exactly 1/3 but definitely not 90 or 100per cent from Foundation.

So , we have roles, rights and responsibilities. One of our rights that we have, which was acknowledged by the lawyer is we have the right to seek outside assistance and I see that when we hire The accounting firm to do our taxes.

Our responsibility is what is turned our duty of trust, which includes some of the items which I've already mentioned. Our role is our

mission.

Another responsibility which the attorney spelled out for us is duty of care , which is defined as exercising, good judgment and common sense and pay particular attention to active participation in the board and to hold regular meetings and to maintain regular reports. Which we do

And finally, an additional responsibility is known as duty of loyalty, which basically means we have a public purpose or purposes for the benefit of the public rather than private interest.

Lawyers suggestion written policy includes the board should establish a written policy for dealing with conflict of interest . Other lawyers suggestions which we may or may not include is loans to officers is not allowed. We are not to provide loans to officers .Corporate opportunities are forbidden in the sense that a board member is not to direct a business opportunity for a personal gain.